

What Happens When

1 September 2017	Online system opens
31 October 2017	Deadline to apply for a school place
4 December 2017	Last date to submit a written explanation giving reasons why your application was late, for your application to be agreed as 'on time'. If you move house, this is the last date for you to provide evidence of your new address and for it to be considered 'on time' in the allocation process.
31 January 2018	Applications received after this date will not be offered a school place until the week of 23–27 April 2018.
1 March 2018	National Allocation Day <ul style="list-style-type: none">• Herts County Council will email you the school you have been allocated, if you applied online and confirmed your email address. The online allocation system will be updated with allocations and be made available only after allocation emails have been sent.• Notification letters will be posted first class only to parents or carers who applied on paper.• If you applied online, you can use online facilities including appeals and viewing your continuing interest position.
1 – 15 March 2018	Continuing interest lists are created <ul style="list-style-type: none">• Applicants that did not get any higher preference schools will automatically go on the list for those schools.• Parents or carers should confirm this with schools responsible for their own admissions.
1 – 8 March 2018	Continuing interest applications open <ul style="list-style-type: none">• You can add new school preferences for the first continuing interest run.
15 March 2018	Last date for accepting the place offered <ul style="list-style-type: none">• Online applicants must accept the place online.• Paper applicants should return their response form to the Admissions and Transport team.
19 – 23 March 2018	First continuing interest run <ul style="list-style-type: none">• Herts County Council will contact you with an offer of a new school place, if you are successful at this first continuing interest run.
26 March – 6 April 2018	Continuing interest applications open again <ul style="list-style-type: none">• You can add new school preferences for the second continuing interest run.
29 March 2018 (by 4pm)	Last date to register an appeal
6 April 2018	Last date to register a change of preferences or for new applications to be added for the second continuing interest run
23 – 27 April 2018	Second (and final) continuing interest run <ul style="list-style-type: none">• Herts County Council will contact you with an offer of a new school place, if you are successful at this second continuing interest run.
May – August 2018	If school vacancies occur, places will be filled from remaining continuing interest lists.
30 April – 15 June 2018	School place appeals take place during this period
End of July 2018 (date to be confirmed)	To retain your continuing interest, you will need to make an in year application. Full details will be available after allocation day.