



## FINANCE OFFICER

**37 HRS/WK - 52 WEEKS PER YEAR**

**GRADE: M1/M2 (between £35,745 - £43,857 - dependant on experience)**

We are looking for an enthusiastic and inspirational Finance Officer, who will be motivated by their changing and fast-paced environment and to expand their financial expertise. The Finance Officer will be responsible for the finance support functions of the organisation. A recognised accounting qualification is essential and the ideal candidate will have substantial finance experience in a complex organisation and have school experience. As Finance Officer you will work under the direction of the Trust Finance Manager, taking responsibility for financial procedures and financial control within the Trust.

The successful candidate will join a friendly team based at the central office and will ensure the smooth running of the finance office, including supervision of the team.

Key benefits to being an employee of ATLAS:

- Excellent facilities
- Staff wellbeing
- All staff encouraged and supported in their personal development
- Desirable location to live or work
- Rail links to London and easy commute from M1 and M25

We are based in St Albans and as ATLAS Multi Academy Trust, manage three schools in Hertfordshire, a richly diverse area in an exciting period of development.

St Albans Girls' School, age range 11 – 18 is an Outstanding school (Ofsted February 2013) with over 1,300 students. We are a highly regarded, oversubscribed and friendly all-ability school. GCSE results place us in the top 100 secondary schools in the country and the top 2% nationally for student progress.

The school has an excellent reputation within the local community with strong support from Governors, Parents, Students and a dedicated and highly motivated team of staff.

For further details and an application form please visit [www.stags.herts.sch.uk](http://www.stags.herts.sch.uk) or [www.teachinherts.com/www.tes.com/www.indeed.co.uk](http://www.teachinherts.com/www.tes.com/www.indeed.co.uk)

Completed application forms and a covering letter should be sent to:  
[personnel@stags.herts.sch.uk](mailto:personnel@stags.herts.sch.uk)

**Closing Date for applications:**

**Monday 5 October, 9.00am**

**Interview Date:**

**Friday 9 October 2020**

Interviews will be as soon as possible thereafter.

Please apply early, as advert may be retracted, if suitable candidate found.

St Albans Girls' School is an Academy Trust. We are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check.

Executive Headteacher: Mrs M. Chapman  
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**ATLAS - Aspire to Learn and Succeed**

