**The 7 Year Learning Journey in Careers and Work Related Learning**

**Please note that for the academic year 2020-2021 some of these activities will be adapted or not be possible to run due to the current pandemic. We will endeavour to ensure that all students continue to have access to high quality careers education, advice and guidance.**

**Key Careers Events at STAGS:**

In addition to learning about careers in PSHE lessons there are also specific Careers and Work Related Learning activities throughout your time at STAGS. We also provide a Careers Fair once per year which is open to all STAGS students and their families.

**Year 7: Work Shadowing**

In Year 7 students will have the opportunity to spend one day shadowing a family member or family friend at work so that they can learn more about the world of work. This is followed up in Year 8 within PSHE lessons and form times.

**Year 8: Speed Networking Event**

In Year 8 we celebrate International Women’s Day on 8th March by inviting women from various industries into STAGS for a speed networking event. During this workshop you will have the chance to meet and interview various women to learn about their career learning journey. In PSHE lessons students explore their own ambitions and learn to use the website Fast Tomato to research different career paths. For the school code for Fast Tomato please contact your daughter’s PSHE teacher.

**Year 9: GCSE Options**

In preparation for making your GCSE curriculum choices all Year 9s receive a detailed programme of careers education in PSHE lessons. The first element of this will be when you take part in the Young Enterprise Learn to Earn programme. In addition to work in PSHE lessons students are encouraged to continue to use Fast Tomato and they will all meet with a member of the Senior Leadership Team to discuss and review what options they are selecting. Students are encouraged to select option subjects that enable them to study a broad and balanced curriculum.

**Year 10: Employability Day and Work Experience Week**

To help you to begin to think about what students might do after GCSEs there is an Employability Day as part of Curriculum Enrichment Week, this is in addition to support provided by Form Tutors and the PSHE Team. This will contain a variety of guest speakers and workshops to help develop their skills and help them to begin to think about Post 16 choices and life after school. The day is run by Young Enterprise. Additionally, in Year 10 students have the opportunity to spend one week at Work Experience so that they can learn more about the world of work. This is organised by students in order for it to match their own interests, with support from YC Hertfordshire. This is followed up in Year 11 within PSHE lessons and form times.

**Year 11: Morrisby Tests**

This is an optional personality and skills psychometric test that helps students to understand what career areas maybe best suited to. The test takes place online in the autumn term of Year 11 and we ask parents/carers to cover the cost of this test which is approx. £27.

**Year 11: Post 16 Education**

To support you in choosing what route and subjects to take after your GCSEs you will have specific careers education lessons in the autumn term of Year 11. During these lessons students are also provided access to UniFrog. This online tool enables them to log their competencies, and create their first CV. It also introduces them to the search tools for both Apprenticeships and University Education. The culmination of these lessons is a day of mock interviews in the spring term when every student in Year 11 is interviewed by a local business person. It is highly recommended that students also seek out opportunities for volunteering, work experience/shadowing or the NCS programme during the time between the end of your examinations and starting at STAGS Sixth Form.

**Sixth Form: UCAS, Apprenticeships, School Leaver Programmes or Employment**

Throughout Year 12 you will take part in the Progression Programme this provides the opportunity to cover topics such as like how to apply for a job, how to work out tax, buying car insurance, and basic first aid skills. In the summer of Year 12 you will participate in a Higher Education Week. This week provides you with a comprehensive guide to applying to university. For those who do not wish to go to university there are also a series of workshops on how to apply for a Higher Level Apprenticeship and how to make the most of a Gap Year. The Sixth Form Team will continue to provide support to you throughout Year 13 with any careers related questions or concerns. Students will use the UniFrog website to create their Personal Statement, update their CV and to be able to shortlist Apprenticeships and University placements. Students are encouraged to attend University Open Days in the summer of Year 12 and autumn of Year 13. Many of these now take place at weekends so that parents can also attend.

**YC Hertfordshire 1:1 Guidance**

Students in Years 9-13 who would like access to a YC Hertfordshire careers adviser you can go to the lunchtime drop-in with our in school advisor on Tuesday lunchtimes in the YC Hertfordshire Meeting Room next to P7. Alternatively, if students would like to seek advice outside of school they can go to the YC Hertfordshire Centre, on Catherine Street, St Albans.

If you have any questions about the Careers Education Programme please contact the school by emailing [careers@stags.herts.sch.uk](mailto:careers@stags.herts.sch.uk)