



Staff Guidance for Classroom Learning from September 2020

The following guidance should be strictly adhered to resulting in a consistent approach to socially distanced teaching and learning across the school. Please see your Curriculum Leader or a member of SLT with any questions relating to this guidance or any related matter.

Students' arrival at lessons

Teachers ensure **all students hand sanitise** upon entry to the lesson

Students move quickly to their allocated seats avoiding queues or crowding

Students do not queue up outside any room but enter directly upon arrival at their classroom

All students are reminded about hand sanitisation and social distancing during the lesson

Any materials students need have been sanitised and distributed to desks prior to students' arrival - learning without distributed materials is preferable where possible

During a lesson

Teachers stay at the front of the room maintaining distance from students

Lessons will last for about 50 minutes allowing for clean up between lessons and ensuring that the room is empty when students arrive for the next lesson

Students leaving who need to use the toilet during the lesson is monitored by the teacher to avoid crowding - students use the toilet area allocated to their year group

Teachers should remind students of the 'catch it, bin it, kill it' approach regarding positive respiratory hygiene

Where possible, learning and Home Learning is submitted electronically for feedback to avoid the passing of materials between staff and students

Activities are planned with as little or no movement around the classroom as possible

Groups where students have to turn and face other students for discussion are avoided - side to side is preferable

If students have a double lesson, they are not permitted to leave for a break between lessons to avoid crowding in corridors

No materials should be passed between students or staff during a lesson - students should not lend equipment to peers

Any tissues etc used by students should be disposed of in the allocated bin for safe removal at the end of the school day

To contribute effectively to Recovery Curriculum measures, every opportunity should be taken to incorporate Learner Voice and student feedback into the implementation of Schemes of Learning and



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their adaptation to ensure successful comprehension and recall - please see Recovery Curriculum guidance

Leaving a lesson

The teacher oversees the cleaning of every desk in the classroom using the provided spray and wipes

All keyboards and mice or other materials are sanitised as appropriate to the learning space

Teachers should sanitise the teacher keyboard, mouse and desk before leaving the classroom

Teachers oversee students putting on masks and leaving the room a row at a time to avoid unnecessary crowding

Teachers should oversee **students hand sanitising on leaving a classroom**

If it is the end of Period **2**, students can remain in the room for break but should ensure desks are cleaned before leaving - students should leave before the end of break to ensure the room is empty when the next class arrives

If it is the end of Period **4**, the teacher should oversee the checking of access times to the restaurant for pre-ordered lunches

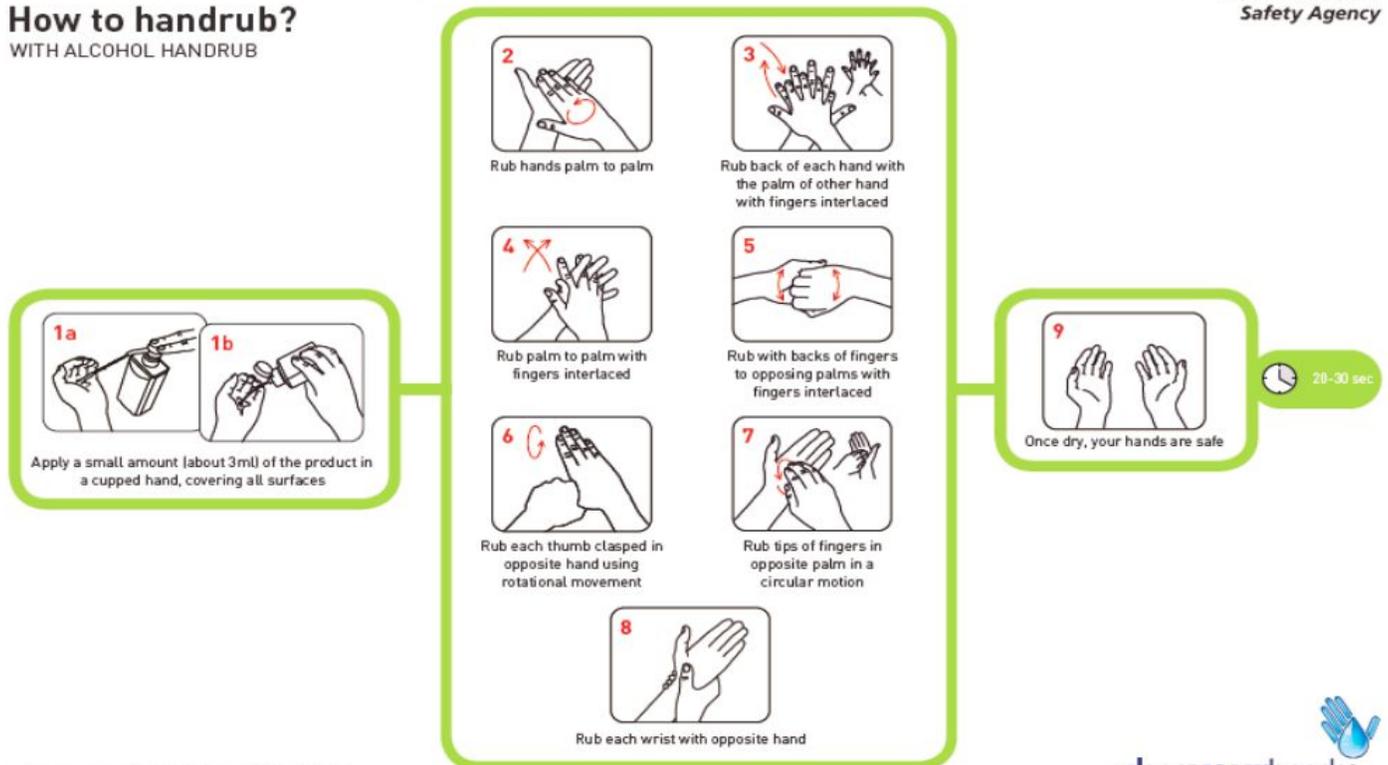
If it is the end of Period **5**, teachers should dismiss the class in accordance with the staggered end of day times: 3pm for Years 7 and 8; 3:10pm for Years 9 and 10; 3:20 for Years 11-13

HAND CLEANING TECHNIQUES

How to handrub?

WITH ALCOHOL HANDRUB


National Patient
Safety Agency



www.npsa.nhs.uk/cleanyourhands

Adapted from World Health Organization Guidelines on Hand Hygiene in Health Care


cleanyourhands®
campaign