

YEAR 12 STUDENT LEADERSHIP



2022-2024



Be Brave not Perfect

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WELCOME TO STAGS SIXTH FORM!

A key role of all Year 12 students here at STAGS is to build upon the leadership skills you have developed over the past five years and provide whole school leadership for the rest of the student body. It is an opportunity to shape the landscape of the school community and raise awareness for causes and campaigns you feel passionately about. In this ever evolving world we are constantly seeking to find ways to adapt and rise to new challenges. This is an opportunity for you to get involved and make an impact. For those of you who are new to STAGS we welcome the skills, ideas and experiences that you can bring from your previous school to help us to continue to improve and grow.

Every student in Year 12 should be a leader in some way and all Year 12 will undertake duties within Key Stage 3 & 4. In addition, we have exciting roles that you can apply for and take ownership of. Whether it is to help one form time per week with Reading Club or being the Head Student. There are roles to suit every talent from future entrepreneurs, developing skills to become a teacher or simply to learn how to work and lead a team to generate and implement ideas.

You will need to submit an application letter for each role, this needs to be directed to the member of staff responsible in the booklet. You can apply for more than one role and we suggest that you attend workshops to help you prepare for the interview.

Lastly, remember the more involved you become during Year 12 within the wider school community, the greater the memories and skills you develop as a Sixth Form student. (Also these opportunities look very impressive on your CV or UCAS forms as well!)

Be brave, not perfect.

Miss Rose

Assistant Head: Vulnerable Groups & Student Enrichment

**Be Brave
not Perfect**



CHARITIES CAPTAIN

The Process

Students who would like to be a Charity Captain will need to write a letter of application to Miss Rose Assistant Head Student Enrichment by the end of school on **Wednesday 21 September. Please attach a reference from a member of STAGS Staff to your application.**

Following the initial application letter, a shortlist will be created. Students on the short list will then be interviewed by Miss Rose and Mrs Whybrow.

Job Description

The most important aspects of this post are linked to your ability to be the leader and representative of the students here at STAGS. To do this you must lead by example at all times, through your commitment to both your studies and wider school roles. Your main role is to act as the leader of the whole school charity work here at STAGS.

The following is a list of specific tasks and responsibilities:

- to be a role model in terms of attitude, work ethic, manners and appearance to all members of the school community
- to organise regular whole school charity events including but not limited to:
 - We Act
 - Macmillan Coffee Morning
 - Wear it Pink Day
 - Poppy Appeal
 - Children in Need week
 - Guide Dogs
 - National AIDS awareness
 - Gift collection for the Senior Citizen Tea Party
 - Sports Relief
 - Armed Forces Day
- to meet regularly with Miss Rose, Sixth Form and the Head Student Team
- Identify charitable needs and connect with local charities
- to meet with members of the press and media as representatives of STAGS
- add content to our social media pages via the media captain
- to speak at school assemblies as required
- to assist during the Carol Service
- to assist at the Senior Citizens Tea party
- to attend school functions as required including but not limited to Parents' Evenings and Information Evenings
- to wear the Charity Captain's badge
- to carry out any other duties as required



COMMUNITY CAPTAIN

The Process

Students who would like to be a Community Captain will need to write a letter of application to Miss Rose Assistant Head Student Enrichment by the end of school on **Wednesday 21 September. Please attach a reference from a member of STAGS Staff to your application.**

Following the initial application letter, a shortlist will be created. Students on the short list will then be interviewed by Miss Rose and Mrs Whybrow.

Job Description

The most important aspects of this post are linked to your ability to be the leader and representative of the students here at STAGS. To do this you must lead by example at all times, through your commitment to both your studies and wider school roles. Your main role is to act as the leader of the whole school charity work here at STAGS.

The following is a list of specific tasks and responsibilities:

- to be a role model in terms of attitude, work ethic, manners and appearance to all members of the school community
 - to support whole school charity events
 - to meet regularly with Miss Rose, Sixth Form and the Head Student Team
 - Identify charitable needs and connect with local charities/communities in need
 - to meet with members of the press and media as representatives of STAGS
 - add content to our social media pages via the media captain
 - to speak at school assemblies as required
 - Specific activities may include:
 - Visiting a nursing home
 - Volunteering at a foodbank
 - Supporting local charity sessions for young people
 - Litter picking and community clean up tasks
 - to assist during the Carol Service
 - to assist at the Senior Citizens Tea party
 - to attend school functions as required including but not limited to Parents' Evenings and Information Evenings
 - to wear the Student Leader badge
 - to carry out any other duties as required
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ENTERPRISE CLUB PREFECTS

The Process

Students who would like to run the enterprise club for Years 7 will need to write a letter of application to Miss Rose Assistant Head Student Enrichment by the end of school on **Wednesday 21 September**.

Following the initial application letter, a shortlist will be created. Students on the short list will then be interviewed by Miss Rose and Mrs Glanvill. In the letter you should outline your ideas and vision for the club.

The Aim

Enterprise is not just about letting students learn about how to run a business or make a profit; there is a much wider and broader impact. Although such knowledge could be important to some, the Enterprise club allows students to develop themselves as individuals by developing their employability skills such as leadership, team work, decision-making, honing creativity, using limited resources, taking initiative and also being intuitive. Embedding these life-long skills is an important aim for STAGS so that students are as employable as possible when they leave.

Job Description

- to be a role model in terms of attitude, work ethic, manners and appearance to all members of the school community
- to run a lunchtime enterprise club for Years 7 to help develop their enterprise skills
- help promote the importance of developing enterprise skills
- we would like you to be creative and innovative as these are core ingredients for being enterprising
- help the students run their own mini businesses within school and develop their ideas
- to support Year 8 Tycoon in Schools students
- to support Year 7 Tenner Challenge Students
- to help Charity Captains to lead whole school fundraising activities
- as required to support the PTA's fundraising work
- help develop the student employability skills
- assist at Open Evenings for the Business and Economics department to promote enterprise
- to assist during the Carol Service
- to attend school functions as required
- to wear the prefects badge
- to carry out any other duties as required



GAMES CAPTAINS

The Process

Students who would like to be a Games Captain will need to write a letter of application to Miss Rose Assistant Head Student Enrichment by the end of school on **Wednesday 21 September. Please attach a reference from a member of STAGS Staff to your application.**

Following the initial application letter, a shortlist will be created. Students on the short list will then be interviewed by Miss Rose and Mrs Poole.



Job Description

The most important aspects of this post are linked to your ability to be the leader and representative of the students here at STAGS. To do this you must lead by example at all times, through your commitment to both your studies and wider school roles. Your main role is to act as the student leader of PE and support the work of the PE Department to promote PE and leading a healthy active lifestyle.

The following is a list of specific tasks and responsibilities:

- to be a role model in terms of attitude, work ethic, manners and appearance to all members of the school community
- to be a student observer of the lessons of teachers at STAGS and those who attend interview
- to support the PE Department by reviewing Schemes of Learning
- to meet regularly with Mrs Poole and other members of the PE Department
- to attend all Parents' Information Evenings and Open Evenings as a representative of the PE Department
- to support in the lessons of younger year groups as required
- to help coordinate team lists for all competitive fixtures
- to write articles for Stagslink to promote to work of the PE Department
- to support with the running of any inter-house sporting competitions
- to support the running of sports clubs
- to lead assemblies as required to promote the benefits of healthy active lifestyles
- to support the Head Students and House Captains in their duties as required
- to help coordinate team sheets for Sports Day and Inter-House Sports
- to actively assist in the running of Sports Day and Inter-House Sports
- to attend school functions as required
- to carry out any other duties as required

GLOBAL AMBASSADORS

The Process

Students who would like to be a Global Ambassador will need to write a letter of application to Miss Rose Assistant Head Student Enrichment by the end of school on **Wednesday 21 September. Please attach a reference from a member of STAGS Staff to your application.**

Following the initial application letter, a shortlist will be created. Students on the short list will then be interviewed by Miss Rose and Miss Taylor.

The Aim

Global Ambassadors will be leading on equality, diversity and inclusion activities across the whole school as well as conducting regular equity audits to ensure that every facet of the STAGS community is inclusive for all. Inclusivity Leadership will entail students being involved in key events across the school, while also creating appropriate displays for students, assemblies and form time activities.

Inclusivity Leaders will work closely with the Social Action Captains to ensure that all of our students' needs are met and that we celebrate diversity through our vast tapestry of students here at STAGS.

Job description

The most important aspects of this post are linked to your ability to be the leader and representative of the students here at STAGS. To do this you must lead by example at all times, through your commitment to both your studies and wider school roles. Your main role is to act as the student leader of Equity & Inclusivity which is to ensure equality, diversity and inclusivity are at the forefront of everything we do at STAGS.

The following is a list of specific tasks and responsibilities:

- to be a role model in terms of attitude, work ethic, manners and appearance to all members of the school community
- to meet regularly with Miss Taylor
- to lead the weekly debating group
- to conduct regular equality, diversity and inclusion audits
- to lead assemblies and form activities linking to Equity, Diversity & Inclusivity
- to support the PSHE Team and Miss McHugh with the Year 9 First Give Project
- to lead the AmnesTEA group with Miss Lamb
- to organise and lead on Awareness Months and Days
- to lead regular focus groups for updates on Inclusivity across the whole school
- to write regular articles for Stagslink on Equity events here at STAGS
- to assist at the Senior Citizens Tea party
- to attend school functions as required including but not limited to Parents' Evenings and Information Evenings

GREEN LEADERS

The Process

Students who would like to be a Green Leader will need to write a letter of application to Mrs Nottage, Eco Council leader by the end of school on **Wednesday 21 September. Please attach a reference from a member of STAGS Staff to your application.**

Following the initial application letter, a shortlist will be created. Students on the short list will then be interviewed by Mrs Nottage and Miss Rose.



Job Description

The most important aspects of this post are linked to your ability to be the leader and representative of the students here at STAGS. To do this you must lead by example at all times, through your commitment to both your studies and wider school roles. Your main role is to act as the leader of whole school sustainability work and support initiatives undertaken by the STAGS Eco Council.

The following is a list of specific tasks and responsibilities:

- to lead by example in terms of attitude, enthusiasm and care for our school environment, as well as raising awareness on local and global issues
- to be a role model with regard to work ethic, manners and appearance to all members of the school community
- to attend monthly Eco Council Meetings
- to be proactive and promote Switch-Off days, becoming a plastic free school and contribute to maintaining our Eco Schools Green Flag award
- to oversee weekly collection of recycling
- to lead assemblies and projects on sustainability
- to decide on a focus for St Albans Sustfest and prepare a lesson to be taught to KS3 students in the summer term
- to be proactive and organise / run stalls (eg PTA Winter Fair), and co-ordinate / oversee rotas for projects such as Switch Off Fortnight, Waste Week and Fairtrade Fortnight
- to meet regularly with Mrs Nottage and/or Miss Rose
- promote the Year 7 Inter house sunflower competition
- to contribute to articles for Stagslink on sustainability projects at STAGS
- to wear the Green Leaders badge with pride
- to assist during the Carol Service
- to assist at the Senior Citizens Tea party
- to attend school functions as required including but not limited to Parents' Evenings and Information Evenings
- to carry out any other duties as required

HEAD STUDENT

The Process

Students who would like to be Head Student need to apply in writing to Miss Rose Assistant Head Student Enrichment by the end of school on **Wednesday 21 September. Please attach a reference from a member of STAGS Staff to your application.**



Each candidate will give a one minute presentation during Year 12 assembly. At the end of the assembly Year 12 students and Student Parliament representatives, for Years 7-11 and school staff will vote for their choice of Head Student. Date of presentation will be confirmed in September.

Following the initial application letter, staff and student vote, a shortlist will be created. Students on the short list will then be interviewed by Mrs Chapman, Miss Rose, Mrs Pipes.

Job Description

The most important aspect of this post is the ability to be the leader and representative of the students here at STAGS. To do this you must lead by example at all times, through your commitment to both your studies and wider school roles. You will also be required to act as an ambassador for the school within the wider community at public events. The following is a list of specific tasks and responsibilities, not all of which are glamorous, which the Head Student would be expected to carry out:

- to be a role model in terms of attitude, work ethic, manners and appearance to all members of the school community
- to organise and co-ordinate House Captains in their whole school role, leading by example;
- to attend regular meetings with the Head Teacher
- to meet weekly with Mrs Pipes
- to liaise with the School Leadership Team, Sixth Form Team and Directors of Learning
- to lead Student Parliament meetings for each Key Stage
- to speak at various school functions as required
- to make arrangements for Sixth Formers to show visitors around the school
- to meet with school governors as required
- to meet with members of the press and media as representatives of STAGS
- to assist staff with the organisation of school events, jointly with the other Head student and House Captains, including but not limited to:
 - Parents' Evenings, Information Evenings and Open Evening
 - Senior Citizens Tea Party
 - Sports day
 - Carol Service
 - Year 7 Welcome Evening
 - Year 12 Information Evening
 - Main school assemblies
- to undertake any other duties s/he may be reasonably called upon to undertake by the Head Teacher

HOUSE CAPTAIN

The Process

Students who would like to be a House Captain will need to write a letter of application to Miss Rose, Assistant Head Student Enrichment by the end of school on **Wednesday 21 September**. **Please attach a reference from a member of STAGS Staff to your application.**

Following the initial application letter, a shortlist will be created. Students on the short list will then be interviewed by Mrs Lambert.



Job Description

The most important aspects of this post are linked to your ability to be the leader and representative of the students here at STAGS. To do this you must lead by example at all times, through your commitment to both your studies and wider school roles. You will also be required to act as an ambassador for the school within the wider community at public events.

The following is a list of specific tasks and responsibilities, not all of which are glamorous, which the House Captain would be expected to carry out:

- To be a role model in terms of attitude, work ethic, manners and appearance to the junior members of the house
- To meet weekly with the House Prefects with regard to their duties concerning their forms
- To liaise with other House Captains and meet fortnightly with them and with Mrs Lambert
- To lead the House in all House activities
- To assist a member of staff on his/her lunchtime duties
- To help supervise House activities that may include but not limited to
 - organisation of the Winter Fair
 - organisation of House Challenge Day
 - organisation of Sports Day
 - inter house competitions
- charity and fund raising events for the House during each House Charity Week
- To deputise or arrange cover for an absent House Prefect's duties
- To organise assemblies as required for both the House and main school
- To make arrangements for Year 12 students to show visitors around the school
- To organise House Prefects to check form rooms at lunchtime and ensure that the sixth form common room is kept tidy
- To assist during the Carol Service
- To assist at the Senior Citizens Tea party
- To attend school functions as required including but not limited to Parents' Evenings and Information Evenings
- To wear the House Captain's badge
- To carry out any other duties as required

HOUSE PREFECT

The Process

Students who would like to be a House Prefect will need to write a letter of application to your Form Tutor by the end of school on **Wednesday 21 September**.

Following the initial application letter, a shortlist will be created. Students on the short list will then be interviewed by Form Tutors as required.



Job Description

The most important aspects of this post are linked to your ability to be able to lead a group of students and represent a model of how students should behave here at STAGS. You must also get involved with House tasks and motivate members of your House to take part in all House Activities. In this position you must lead by example at all times, through your commitment to both your studies and wider school roles as well as showing good behaviour.

The following is a list of specific tasks and responsibilities:

- to lead form times on Enrichment Fridays
- to be a role model in terms of attitude, work ethic, manners and appearance to the members of your form
- to deputise or arrange cover for an absentees
- to visit your assigned form class on a weekly basis
- to attend school and form time punctually to present a good model to the younger students
- to support the students through-out the year
- to attend the classes equipped with your own ideas and sufficient resources
- to support your assigned form group and House Captains with the organisation of the Winter Fair
- to support your assigned form group and House Captains with organisation of House Challenge Day
- to support your assigned form group and House Captains with organisation of Sports Day
- to support your assigned form group and House Captains with inter house competitions
- to support your assigned form group and House Captains with charity and fundraising events for the House during each house charity week
- to attend all House Events
- to meet weekly with House Captains
- to supervise all charity events lead by your assigned form group
- to assist during the Carol Service
- to attend school functions as required
- to wear the prefects badge
- to carry out any other duties as required

LIBRARY PREFECT

The Process

Students who would like to be considered for the role of Library Prefect will need to write a letter of application to Ms Darbyshire by the end of school on **Friday 23 September**. In the letter you should outline the qualities you feel you can bring to the role.

Following the initial application letter, a shortlist will be created. Students on the short list will then be invited along to the library for a short interview.

The Aim

The most important aspects of this post are linked to your ability to be an empathetic guide and leader for the students using the Library Resource Centre. The support of whole school literacy and the promotion of reading for pleasure are at the forefront of our mission.

Job Description

Responsibilities include:

- Regular weekly attendance - Students will be expected to sign up to a weekly time slot, either at break time or for half of the lunch hour (the opportunity will be given to express preferred day and time)
- Helping to staff the library desk. This involves issuing books, dealing with returns and renewals, accepting reservations and handling overdue fines.
- Assisting with the shelving of books in the fiction area.
- The issuing of laptops from the laptop trolley.
- Undertaking clerical duties such as book labelling, filing etc.
- Helping students use the printer/photocopier and library catalogue, as well as dealing with any general enquiries and recommending books for students.
- Regular attendance is required, and Prefects are responsible for making alternative arrangements should they be unable to do a duty on a particular day.

To apply, please email lrc@stags.herts.sch.uk or hand your letter of application to Ms Darbyshire

NUMERACY CAPTAINS

The Process

Students who would like to be a Numeracy Captain will need to write a letter of application to Miss Rose Assistant Head Student Enrichment by the end of school on **Wednesday 21 September. Please attach a reference from a member of STAGS Staff to your application.**

Following the initial application letter, a shortlist will be created. Students on the short list will then be interviewed by Miss Rose and Mr Hughes.

Job Description

The most important aspects of this post are linked to your ability to be the leader and representative of the students here at STAGS. To do this you must lead by example at all times, through your commitment to both your studies and wider school roles. Your main role is to act as the student leader of numeracy and support the work of the Maths Department to promote numeracy.

The following is a list of specific tasks and responsibilities:

- to be a role model in terms of attitude, work ethic, manners and appearance to all members of the school community
- to be a student observer of the lessons of teachers at STAGS and those who attend interview
- to support the Maths Department by reviewing Schemes of Learning to ensure that they cover all aspects of numeracy
- to meet regularly with the Maths Department
- to attend all Parents' Information Evenings and open evenings as a representative of the Maths Department
- to support in the lessons of younger year groups as required
- to write articles for Stagslink to promote to work of the Maths Department
- to promote Puzzle of the Week amongst students and assist with updating the Puzzle of the Week board
- to support Form Prefects in leading form time numeracy activities
- to assist during the Carol Service
- to attend school functions as required
- to carry out any other duties as required



PERFORMANCE SUPPORT ROLES

WHOLE SCHOOL MUSICAL PRODUCTION SUPPORT

The Drama, Dance and Music departments are planning to stage a musical during the school year.

To aid the success of the show we need not only performers (auditions will be held in the autumn term) but a committed backstage crew to support the running of the show.

Roles required include:

- | | | |
|-------------------------|--------------------|----------------------|
| ● Stage Manager | ● Wardrobe | ● Marketing |
| ● Stage/Set Design Team | ● Lighting | ● Ticket Sales |
| ● Prop Master | ● Stage Assistants | ● Assistant Director |
| ● Costumier | ● Sound | ● Assistant Producer |
| | ● Makeup Design | ● Front of House |



To apply for any performance support roles please contact Mrs Wheatley, Performing Arts Curriculum Leader.

FLAIR ORGANISING COMMITTEE

In the spring term, the school will be showcasing our dance talent during the performance of Flair.

Mrs Wheatley is looking for a team of students to organise and run this performance including:

- | | |
|---|--|
| ● Artistic director | ● Compiling programme |
| ● Administrator | ● Technical Support - sound, light, music |
| ● Advertising and running auditions | ● Stage Management, organisation of backstage crew |
| ● Organising rehearsal schedule | ● Charity liaison |
| ● Choreographing pieces including lighting and costumes | ● Front of House |



To apply for any of the roles for Flair please email Mrs Wheatley: perw@stags.herts.sch.uk

MUSIC AMBASSADOR

The successful candidate will help raise the profile of ensembles and assist with the department's vision to create a more diverse and inclusive music experience for all at STAGS.

This role will include,

- Recruiting members for choirs, bands, orchestras
- Advertising new opportunities
- Organising, photocopying and preparing music for rehearsals with the Music staff
- being an excellent musical role model
- Inspiring students further down the school to be enthused about music at STAGS

To apply for any of the role of Music Ambassador please email Mrs Wheatley or Mrs Mead perw@stags.herts.sch.uk , emd@stags.herts.sch.uk

SOCIAL MEDIA CO-ORDINATOR

The Process

Students who would like to be a Social Media Co-ordinator will need to write a letter of application to Miss Rose Assistant Head Student Enrichment by the end of school on **Wednesday 21 September**. **Please attach a reference from a member of STAGS Staff to your application.**

Following the initial application letter, a shortlist will be created. Students on the short list will then be interviewed by Miss Rose and Mrs Whybrow.

Job Description

The most important aspects of this post are linked to your ability to be the leader and representative of the students here at STAGS. To do this you must lead by example at all times, through your commitment to both your studies and wider school roles. You will also be required to act as an ambassador for the school within the wider community at public events.

The following is a list of expectations for the role:

- to create weekly content to be posted on our social media page (Instagram); a minimum of one post per week to promote the activities taking place in the Sixth Form
- to contribute and help to write ideas for STAGSLink to promote the activities taking place in the Sixth Form
- to be a role model in terms of attitude, work ethic, manners and appearance to the junior members of the house;
- to promote all school activities that may include but not limited to:
 - the Winter and Summer fairs
 - the Spring House Cup
 - House Challenge Day
 - Sports Day
 - all inter house competitions
 - charity and fundraising events for during each House Charity Week
- to assist during the Carol Service
- to assist at the Senior Citizens Tea party
- to attend school functions as required including but not limited to Parents' Evenings and Information Evenings
- to carry out any other duties as required



STUDENT SUPPORT CAPTAIN

The Process

Students who would like to be a Student Support Captain will need to write a letter of application to Miss Rose Assistant Head Student Enrichment by the end of school on **Wednesday 21 September**. **Please attach a reference from a member of STAGS Staff to your application.**

Following the initial application letter, a shortlist will be created. Students on the short list will then be interviewed by Miss Rose and Mrs Whybrow.

Job Description

The most important aspects of this post are linked to your ability to be the leader and representative of the students here at STAGS. To do this you must lead by example at all times, through your commitment to both your studies and wider school roles. Your main role is to act as the leader of the student support provided here at STAGS.

The following is a list of specific tasks and responsibilities:

- To be a role model in terms of attitude, work ethic, manners and appearance to all members of the school community
- To lead Harmony Club by organising the rota and weekly activities
- To organise the Year 12 mentors
- To meet weekly with Year 12 mentors
- To meet regularly with the Directors of Learning
- To lead on whole school activities for student wellbeing weeks and national Mental Health Awareness Days/Weeks
- To support Miss McHugh, Miss Rose and the PSHE team with Anti-Bullying Week
- To attend Student Parliament as required
- To assist during the Carol Service
- To assist at the Senior Citizens Tea party
- To wear the Support Captain's badge
- To carry out any other duties as required



SUBJECT PREFECT

The Process

Students who would like to be a Subject Prefect will need to write a letter of application to the relevant Curriculum Leader by the end of school on **Monday 3 October**.

Following the initial application letter, a shortlist will be created. Students on the short list will then be interviewed by Curriculum Leaders as required.

Job Description

The most important aspects of this post are linked to your ability to be able to lead a group of students and represent the model of how students should behave here at STAGS.

Each subject will have various roles that they would like you to lead on but in general you will be taking part in the following specific tasks and responsibilities:

- to be a role model in terms of attitude, work ethic, manners and appearance to all members of the school community
- to deputise or arrange cover for an absent prefect's duties
- to lead a subject club for young students and support the Ambassador Programme
- to support the subject at Open Evenings
- to promote the subject and share your enthusiasm for learning to the rest of the school
- to support in lessons of younger year groups as required
- to meet frequently with the curriculum leader
- to attend school functions as required
- to carry out any other duties as required

Subjects requiring prefects are:

Art	<i>Apply to Miss Bowman</i>
Computer Science	<i>Apply to Miss Soler</i>
D & T	<i>Apply to Miss Bowman</i>
Film and Media	<i>Apply to Mrs Sharp</i>
Geography	<i>Apply to Mrs Isolda</i>
History	<i>Apply to Miss Cardani</i>
Languages	<i>Apply to Mrs Buckley</i>
Performing Arts	<i>Apply to Mrs Wheatley</i>
Politics	<i>Apply to Miss Cardani</i>
REP	<i>Apply to Ms McHugh</i>
Science	<i>Apply to Miss Fotheringham</i>
Sociology	<i>Apply to Ms Taylor</i>
Textiles	<i>Apply to Mrs Draper</i>



YOUNG CARERS AMBASSADORS

The Process

Students who would like to be a Young Carers Ambassador will need to write a letter of application to Miss Rose Assistant Head Student Enrichment by the end of school on **Wednesday 21 September**.

Following the initial application letter, a shortlist will be created. Students on the short list will then be interviewed by Miss Rose, Mrs Habib and Mrs Lalor. In the letter you should outline your ideas and vision for the club.

Job Description

The most important aspects of this post are linked to your ability to be the leader and representative of the Young Carers here at STAGS. To do this you must lead by example at all times, through your commitment to both your studies and wider school roles. Your main role is to act as the leader of the Young Carer support provided here at STAGS. You do not have to be a Young Carer yourself in order to apply for this role however, you will need an understanding of the impact being a Young Carer can have on students and be empathetic towards students in that position.

The following is a list of specific tasks and responsibilities:

- To be a role model in terms of attitude, work ethic, manners and appearance to all members of the school community
- To lead Young Carers' events with support from staff
- To run the bi-weekly lunchtime club
- To meet regularly with Mrs Habib and Mrs Lalor
- To contribute to the Young Carers Google Classroom
- To coordinate whole school event for Young Carers Action Day
- To attend Student Parliament as required
- To assist during the Carol Service
- To assist at the Senior Citizens Tea party
- To attend school functions as required including but not limited to Parents' Evenings and Information Evenings
- To wear the Young Carer Ambassador's badge
- To support the organisation and running of trips/events in and out of school such as the Pantomime, Zoo visit and bowling
- To carry out any other duties as required

ADDITIONAL LEADERSHIP ROLES AND OPPORTUNITIES

These are all roles that you can do instead or in addition to other leadership roles.

GREEN FINGERS CLUB

STAGS is very proud of the school garden and the array of vegetables and fruits that it produces each year.



Year 12s (minimum 1 per House) are welcome to join us to support younger students one lunch per week (more frequently in summer) to sow, care for and harvest different plants in the garden. There will be House Points available for the best garden(s) and gardener(s).

To lead the Green Fingers Club for your House please contact Miss Males.

HARMONY

Under the guidance of the Student Support Captains we need a team of students to provide one lunch time per week to support the Harmony club. Harmony is a drop-in club for younger students. Usually the Year 12s organise games, films and other creative or physical activities for the students to take part in. The purpose is to create a safe environment for those students who feel vulnerable or are struggling with friendship issues. Usually the club runs one lunch time per week, however this can vary depending on its popularity.



We will provide you with some training on mentoring others and what to do if you are worried about any information that students share at Harmony.

We require lots of volunteers for Harmony, and you can be both a mentor and member of Harmony.

LITERACY BUDDIES

Literacy Buddies volunteer to listen to a younger student reading. The younger students have been selected as they struggle with reading, so volunteers need to be very patient with them. We also need you to be very reliable so that each student's Buddy is there each week.

If you would like to volunteer to be a Literacy Buddy please contact Miss Keogh.



STUDENT MENTOR



To help provide the highest quality of support for all our students we ask Year 12s to mentor students in either Year 10 or 11. Your role will be to work with them in one form time per week. Often they will ask for advice on issues they are having with friends or at home. Sometimes it is to provide additional support and motivation to help them succeed in their GCSEs.

We will provide you with some training on mentoring others and what to do if you are worried about any information that your mentee shares.

At the start of the school year a Google Form will be shared with you so that you can sign up to be a mentor to younger students.

See Mrs Whybrow for more information or questions.

ENTERPRISE OPPORTUNITIES AT STAGS YOUNG ENTERPRISE COMPANY PROGRAMME

Young Enterprise Company programme is a national competition. In teams of up to 15 students you can set up your own business for one year.

Young Enterprise will support you by providing a business mentor who will meet with you for one hour per week. They will help you to think through your ideas and help you make your business a success.

What you make, sell or provide is up to the group. Where and when you sell is also your decision. The school can offer you the chance to sell on site and Young Enterprise will offer you the chance to attend Trade Fairs.

In February you will write up your Interim Company Report for the competition in March. This is the story of your journey as well as a copy of your profit and loss accounts.

If your report is short listed you will be selected to attend the Area Final. On that evening you will have the chance to present your company to the judges at a stall, and tell your story during a five minute presentation.

Company Programme is hard work, and you should expect on average to spend 3 hours per week on it. However, you decide what happens with the profits!

In September there will be an initial meeting to launch the programme by Young Enterprise at which you can ask any questions and sign up to take part. Please can you email Mrs Glanvill in the first instance (stuhb@stags.herts.sch.uk) if you are interested in taking part and forming a team.

For more information about this opportunity please speak to Mrs Glanvill, Business and Economics Curriculum Leader.





St Albans Girls' School

Head Teacher: Mrs M Chapman
Assistant Head Post 16: Mrs J Pipes

Sandridgebury Lane, St Albans,
Hertfordshire, AL3 6DB

Tel: 01727 853134
E-mail: admin@stags.herts.sch.uk

www.stags.herts.sch.uk

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