

Next Steps timeline

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Date:	TASK
Autumn-Spring 2022/23	Introduction to University and Apprenticeship search in Step Up Programme through Unifrog
2 May 2023	UCAS course for 2024 search tool goes live
21 - 22 June	Post 18 Next Steps Event - register with UCAS using the buzzword on Google Classroom Personal statement workshop - start planning personal statement
20 June	UCAS Exhibition - University of Bedfordshire
July 2023	Subject references written by teachers
Summer term 2023	Enhance personal statement with reading and enrichment activities Research universities & courses University open days & taster sessions Summer schools and online courses
22 September 2023	UCAS predicted grades issued and sent home via email Personal statement to relevant subject staff for feedback and guidance. Use of VESPA to develop study skills
29 September 2023	Personal statement to your Form Tutor for initial checking. <i>Do not share with multiple staff at one time.</i>
16 October 2023	OXBRIDGE, MEDICS VETS AND DENTISTS - UCAS submission deadline
18 October 2023	Year 13 information evening - 6:00 until 8:00pm in the Main Hall
21 October 2023	Final draft of personal statement to Sixth Form team Final draft of letter of application for apprenticeships to Sixth Form team
October	Application form filled out on UCAS and final draft of personal statement attached to application. Copy and paste into one large paragraph.
October	Applications will start to be sent off from mid October subject to application and reference checks by SLT
1 November 2023	Careers fair 4:30 - 6:30pm
13 -24 November 2023	Internal Mock Exams
November 2023	Subject teachers or Curriculum Leader personal statement checks

December 2023	Final personal statement checks from Sixth Form team
19 January 2024	Final STAGS deadline for applications
31 January 2024	Final UCAS undergraduate application deadline (any application sent on this day may not be cleared through the UCAS system)
February - March 2024	New apprenticeships released on Government website
March 2024	Check in with form tutor for next steps & preparation

- STUDENTS NOT MEETING OUTLINED DEADLINES MUST MEET WITH FORM TUTORS AT DEADLINE POINTS TO ENSURE THEY ARE RECEIVING THE RELEVANT ADVICE AND GUIDANCE
- STUDENTS APPLYING TO SPECIALIST COURSES (DRAMA SCHOOL/ART FOUNDATION/APPRENTICESHIPS ETC) MUST LOG ALL APPLICATIONS MADE OUTSIDE OF THE UCAS SYSTEM WITH THE SIXTH FORM TEAM.
- OXBRIDGE/MEDICS/DENTISTS & VETS HAVE INDIVIDUAL TIMELINE ISSUED BY AND MONITORED BY MRS BIRKETT & MRS LAMBERT TO MEET A UCAS SUBMISSION DEADLINE OF 16TH OCTOBER.